

Cattaraugus Region Community Foundation

Proposal assessment rubric

Criteria	1 – Low	2- Medium	3- High
Organization strength	Has not demonstrated financial stability, although it may show promise. Board/staff not fully developed.	Has demonstrated financial stability. Board/staff representatives work well in the community.	Financially stable and reaching communities it intends to serve. Leadership is engaged and passionate. Committed to ongoing success of project beyond grant.
Community need or opportunity	Project is redundant of work in the field and real need is not demonstrated in the proposal.	Proposal demonstrates a modest, but not critical need in the community.	Proposal demonstrates a significant and critical need and is local and timely. Organization is in a key strategic position to meet need.
Feasibility and impact	Project is unlikely to fulfill its stated outcomes. Barriers to success are high and organization does not have a clear plan to overcome those barriers.	Project's anticipated outcomes seem appropriate and achievable. May need some modifications.	Proposal presents a solid strategy for achieving anticipated outcomes. Staff and funding are in place to successfully complete the project.
Project budget	Potential issues exist in timeline and budget. Budget may not be reasonable.	Timeline and budget make sense. Budget is reasonable.	Proposal includes well thought-out timeline and cost-effective budget. Budget is reasonable and makes good strategic sense.
Role of CRCF grant	It is unclear how grant will achieve project outcomes without other support and planning.	Grant plays a key role in budget and sustainability and project completion appears likely. Grant has potential to bring positive attention to CRCF.	Grant plays a key role in budget and sustainability and other funds are solidly in place to execute the project successfully. Grant has potential to bring positive attention to CRCF.